

THE REPUBLIC OF UGANDA
THE NON-GOVERNMENTAL ORGANISATIONS ACT, 2016
TEMPLATE OF MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE LOCAL GOVERNMENT OF
AND
THEORGANISATION

1. Introduction

This Memorandum of Understanding records the understandings reached between the Local Government ofDistrict (*insert in the name of the Local government*) and Organisation (*insert in the name of the organisation*), relating to the (*insert in the main activity or project*).

2. General

1.1 The (*insert in the name of the Local government*) are working in partnership with the (*insert in the name of the organisation*), to (*insert in the main activity or project*). The programme is managed by..... (*insert in the name of the manager or funder*).

1.2 The Programme is based in (*insert in the physical location or beneficiaries of the project or activity*).

1.3 The long term goal of the program is..... (*insert in the main goal or objective of the program*)

3. Commencement

This memorandum of understanding shall commence on theday of20..... and end on theday of20.....

4. Variation

Any variation to this Memorandum of Understanding will be mutually determined in writing by both parties.

5. Agreement of the Local Government:

The Local Government agrees to undertake the following key tasks, responsibilities:

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6. Partnership between the Local Government and the NGO

The intent of this Memorandum of Understanding is to form a strong relationship between the Local Government and theOrganisation (*insert in the name of the organisation*), in order to -

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7. Agreement of the Organisation

The Organisation (*insert in the name of the organisation*) agrees to undertake the following key tasks, responsibilities:

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.....

8. Termination

The parties may terminate this Memorandum of Understanding, at any time, by mutual agreement in writing.

In the event of termination, the Organisation will take immediate steps to bring its work to a close in a prompt and orderly manner and to reduce expenditure to a minimum.

9. Extraordinary Events

(a) Neither party shall be liable for any failure to perform or any delay in performing under this Memorandum of Understanding to the extent that the cause of such failure or delay is beyond that party's reasonable control, (*force majeure*), provided notice claiming suspension of its obligations is given as soon as practicable.

(b) The parties may mutually determine to suspend or terminate any part, or all of the Memorandum of Understanding in the event of *force majeure*.

10. This memorandum of understanding shall be governed by the Laws of Uganda.

SIGNED

**For and on behalf of the
Organisation**

signature

full name

position

date

SIGNED

**For and on behalf of the Local
Government**

Signature

full name

position

date

