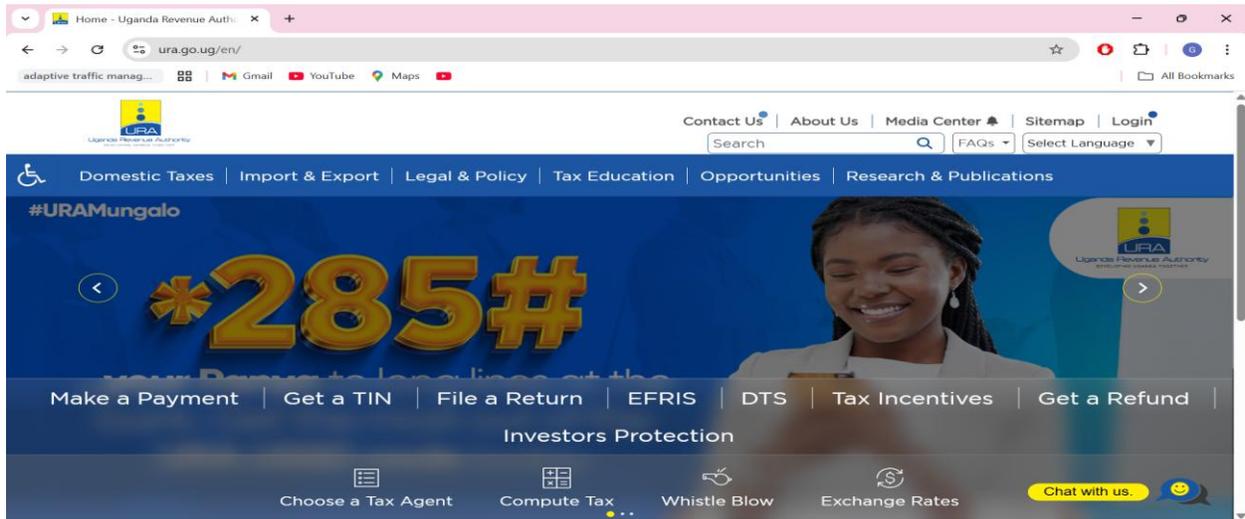
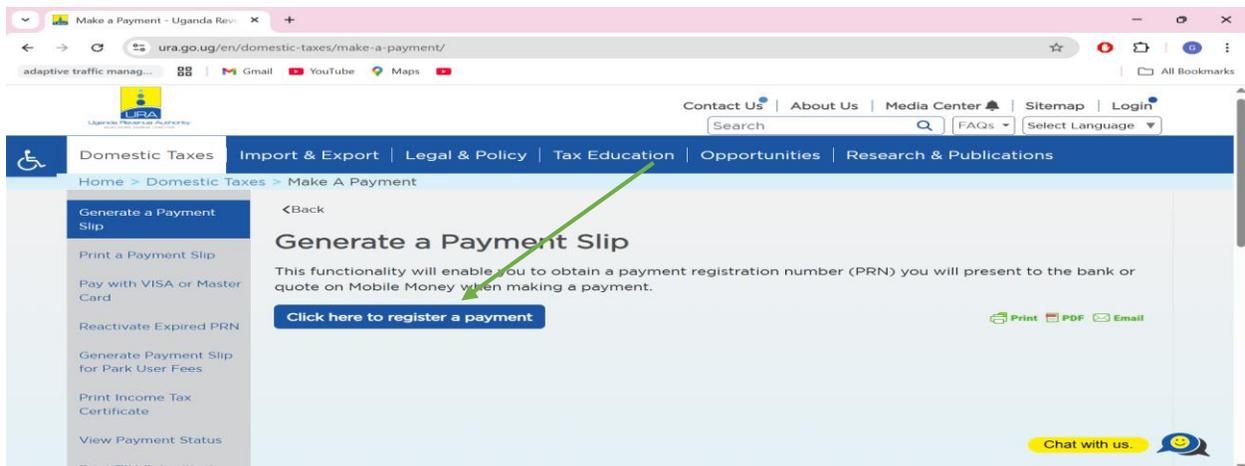


Step by Step Payment process for the Government Security Office (GSO) – Ministry of Internal Affairs

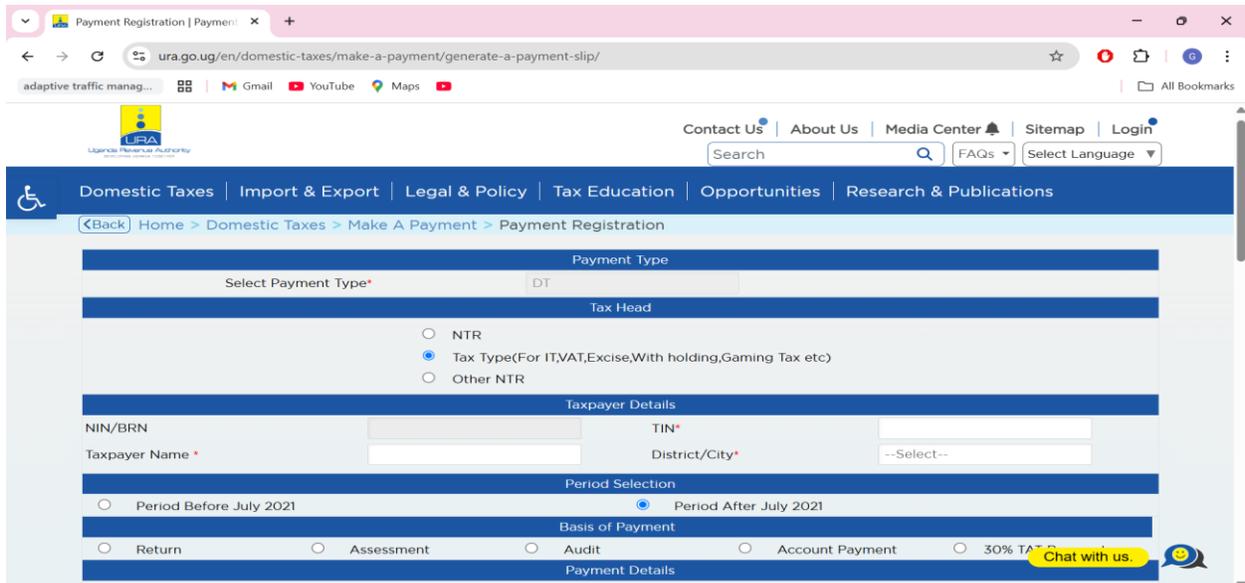
1. Navigate to any browser of your choice eg Chrome, Firefox, Microsoft Edge among others.
2. Type OR Input <https://ura.go.ug/en/>



3. Select or Click **Make a Payment**



4. Select or Click > **Click here to register a payment**



5. Select or Click > **other NTR**

The screenshot shows the URA website's payment registration interface. The 'Payment Type' section is highlighted, with 'Other NTR' selected. The 'Taxpayer Details' section is also visible, containing fields for NIN/BRN, Taxpayer Name, County/Municipality, Parish, Email Id, TIN, District/City, Sub county / Town Council/Division, and Village. A green arrow points to the 'Other NTR' radio button.

Please fill in details as required, then scroll down

6. Select or Click Ministry of Internal Affairs under **Ministry/Department/Agency** drop down

The screenshot shows the 'Details of Other NTR Payments' section of the form. The 'Ministry/Department/Agency' dropdown menu is open, and 'MINISTRY OF INTERNAL AFF.' is selected. A green arrow points to this selection. Other fields include TAX HEAD NAME, Reference Number, Assessment Date (17/04/2025), and Amount.

7. Select or Click Government Security Office under the **TAX HEAD NAME** drop down

The screenshot shows the 'Details of Other NTR Payments' section. The 'TAX HEAD NAME' dropdown menu is open, and 'GOVERNMENT SECURITY DE' is selected. A green arrow points to this selection. The 'Ministry/Department/Agency' field remains 'MINISTRY OF INTERNAL AFF.'. Other fields include TAX HEAD, Reference Number, and Assessment Date (17/04/2025).

8. Select or Click the item you are going to pay for under the **TAX HEAD** and scroll down

The screenshot shows a web browser window with the URL ura.go.ug/en/domestic-taxes/make-a-payment/generate-a-payment-slip/. The page has a blue header with navigation links: Domestic Taxes, Import & Export, Legal & Policy, Tax Education, Opportunities, and Research & Publications. The main content area is divided into sections: Taxpayer, Details of Other, and a bottom section for Reference Number and Amount. The Taxpayer section includes fields for NIN/BRN, Taxpayer Name, County/Municipality, Parish, and Email Id. The Details of Other section includes Ministry/Department/Agency, TAX HEAD NAME, and TAX HEAD. A dropdown menu is open over the TAX HEAD field, listing various application types such as 'Application for an export permit', 'Application for an import permit', 'Application for blasting certificate', 'Application for dealers licence', 'Application for permit to blast', 'Application for recognition of foreign blasting certificate', 'Application for transport permit', 'Application to establish an explosives factory', 'Application to manufacture explosives', 'Application to operate explosives magazine', 'Blasting certificate', 'Blasting certificates for non-citizens', 'Blasting permit', 'Grant of an export permit', 'Grant of an import permit', 'Grant of dealers licence', 'Grant of transport permit', and 'Licence to establish an explosives factory'. A green arrow points to the dropdown menu. The bottom section includes fields for Reference Number, Amount, and Assessment Date (17/04/2025). A 'Chat with us.' button is visible in the bottom right corner.

Please Scroll down and fill in other details as required

9. Select or Click **Accept and Register** button at the bottom

The screenshot shows the same web browser window as above, but with the dropdown menu closed. The page has scrolled down to the 'Payment Methods' section. The 'Identification Details' section includes fields for 'Type of ID Proof (Provide from the list given for ID proof)' and 'Identity Number'. The 'Payment Methods' section has a heading 'Select how would you like to complete this payment' and three radio button options: 'Online Payment Options (VISA, MasterCard, American Express, Union Pay, Mobile Money)', 'Payment Transfer Instructions (EFT, RTGS and Swift)', and 'Other Payment Options (Cash, Cheque, Mobile Money, Demand draft, Point of Sale)'. Below these options is a link: 'Click here to view List of Banks authorized to collect URA Payments'. There is a CAPTCHA image with the text 'h C x B X x' and a 'Refresh' button. Below the CAPTCHA is a text input field with the label 'Enter text from Given the image*' and a note '(Letters are case sensitive)'. Below the text input field is a declaration: 'Declaration : I declare that the information given on this application is true and correct and that failure to provide correct information may result in delayed processing or rejection of this application .'. At the bottom of the form is a blue button labeled 'Accept and Register'. A green arrow points to the 'Accept and Register' button. A 'Chat with us.' button is visible in the bottom right corner.

A payment Slip with a PRN or Ref No will be displayed and it shall await your payment.

Please make sure to make the payment and its advisable to process a receipt as proof of payment.

For Any inquiries please call +256 784 698 993